	VISITING FAMILY / FRIENDS VISA CHECKLIST	YES	NO	NOTE
1	Application for Schengen Visa (No. 119031) attached with 1 photograph not older than six months with white background (3.5cm/4.5 cm). Please explain the purpose of your visit.			
2	Original and copy of passport or some other valid travel document. If passport has been extended please enclose a copy of this page & copy of the observation page (if any). *The Schengen states does not accept Indian handwritten passport or passport that contains a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed.			
3	Previous Passports available- irrespective of their condition (In case lost - a note is required) **Number of travel documents:**			
4	An invitation letter (241011) from the host. If the invitee person will cover any costs related to the applicant's visit, for a family/friend visit, copies of any official documents that show the family link with the applicant (family book, birth certificate, etc.), the host's nationality (personbevis, identity card, passport, naturalization decision, etc.), and if the host is not a national of the country of residence or of the European Union, a copy of the host's residence permit.			
5	If reference is paying for your support in Sweden than reference's 03 months' pay slips, pension statements or 3 months bank excerpts.			
6	Certificate proving the existence of family relationship – Kinship proof			
7	**Proof of lodging:** • Hotel reservation, rental document of holiday home or campus residence reservation. ☐ • In case staying with a family member or a friend proof of private accommodation from the host. ☐			
8	Flight reservation of a return ticket. If travelling to several Schengen States, Proof of intra- Schengen flight reservation, train itinerary or car rental.			
9	Overseas travel medical insurance valid for all Schengen-countries .The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.			
10	**Documentary evidence of the applicant's professional activity:** **Employees:** pay slips for the last three months, employment contract and employers statement on approval of holidays ☐ **Student:** letter confirming enrolment in the college /university. ☐ **Self-Employed**: PAN registration and bank statements covering the last 3 months/Company Registration proof. ☐ **Pension**: Pension statement for the last three months or proof of regular income generated by ownership of property or business. ☐			
11	**Proof of financial means:** - Copy of bank statements covering the last 3 months and any other document that may provide information about the applicant's solvency. ☐ - Income tax declaration for the last two assessment years. ☐ - If Sponsored: Proof of Sponsorship. ☐			
12	The consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent.			
13	Is applicant's travel accompanied? If Yes, mention number and names of co-travelers.			

Note: Applicant might be asked for additional documents or might be called for an interview if required by The Embassy of Sweden, New Delhi.
- **The visa fee, according to the Schengen regulations, is non-refundable.**
- **Affidavit will not be considered as a document of evidence by the Embassy of Sweden.**

REMARKS

Applicant/Agent Name : ………………………………….. Signature: …………………

Representative Name : ………………………………….. Signature: …………………

VFS Staff Name : ………………………………….. Signature: ………………

Date